



City of San Antonio

2012 VIA Bus Pass Program

REGISTRATION FORM

City of San Antonio
Human Resources
Customer Service
111 Plaza de Armas
San Antonio, Texas 78205

(210) 207-8705 phone
(210) 207-2285 fax
www.sanantonio.gov/hr

hrcustomerservice@sanantonio.gov

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- Employees must register for the VIA Bus Pass Program to be considered for a bus pass.

- Registration dates are October 10—21, 2011.

- Submit your completed Registration Form to:

- viabusspassprogram@sanantonio.gov

- Your Human Resources Specialist/Generalist
 - or—

- Human Resources Customer Service (111 Plaza de Armas)

- Bus passes will be distributed on a first come, first serve basis.

- Employees will be notified no later than November 30, 2011.

Directions: Please complete this form to register for the 2012 VIA Bus Pass Program. Employees who want to obtain a VIA bus pass must submit this completed form between October 10—21, 2011. Submission details are on the left side of this page. Bus pass distribution will be on a **first come, first serve basis**.

Date:

Employee Name: *(Please Print)*

Employee SAP Number:

Job Title:

Department:

Signature:

FOR HR USE ONLY:

Date:

Time:

HRS Signature: